

**Redwood Coast Senior Center  
May Board of Directors Meeting  
Wednesday, May 30th, 2018**

**Board Members Present:** Rick Banker, Zomala Abell, Michael Carroll, Paula McDonell

**Staff Present:** Charles Bush, Executive Director

**Call to Order:** Meeting was called to order at 10:40 a.m.

**Public Comments:** None

**Approval of Agenda:** Carroll, 2nd Abel

**Approval of April Minutes:** Carroll, 2nd Abel, approved as amended to add “further infrastructure” to last line.

**Financial Reports:**

Discussion of Balance Sheets. Concerning amount still in cash and making sure we can tell how and when that is being used. As previously decided we spent \$11,000 on IT and Xmas bonuses. But we are further behind than anticipated because of dining room and MOW donations. Dining room has stabilized at 70 meals as opposed to former 90. Meals on Wheels is still up but payment is down. From a service perspective we are doing great, from an income perspective food service is losing money.

Our portfolio is now a managed account, balanced in terms of investments. We can continue to make decisions re changes as needed. Three signatures are required in order to transact any buy/sell decisions. The qualification process is very thorough. We are also having a back up person get qualified. The Board now feels more knowledgeable and secure about the account.

**Information Items: Contracts, Trades**

Three Sisters produce distribution is starting up again, here at the Senior Center. They have been okayed by the School District and have a City Permit. About 60 people have come to buy, and see the Senior Center. It is a great trade. Volunteers also pick up produce from Harvest Market three times a week. They then do a labor intensive sorting for us. We also pick up from the Farmers Markets on Wednesday and Friday. We have not needed any frozen veggies or fruit for a number of months!

Contracts concerning mental health (Friendly Visitors and Peer Counseling) are complete. Food Stamp contract is also complete. MTA is complete and dollars will be up slightly. There are formulas for each contract. The AAA contract still may change slightly. We fixed the required documentation as required. Discussion whether actual changes in Meals on Wheels will affect anything within the specs on the AAA contract. Discussion whether data gathering and reporting for various contracts can be made more efficient by using our new technological systems. The answer, at least theoretically is a big YES, with caution re making sure that the human component is also happy.

**Executive Session** - began at 11:30 a.m., ended at 12:10 a.m.

**New Business:**

Discussion concerning Senior Center bus and MTA Dial a Ride Bus serving some of the same people. Confirmation between two organizations that communication among all parties remains solid and we serve the public well.

Discussion re the planning process, bringing staff into the planning process.

Meeting Adjourned at 12:30 pm. Next meeting is Wednesday, June 27 at 10:30 am

Respectfully submitted, Zo Abell, Secretary