

**Redwood Coast Senior Center
November Board of Directors Meeting,
Wednesday, December 6, 2017**

Board Members Present: Claudia Boudreau, Rick Banker, Zomala Abell, Michael Carroll

Staff Present: Charles Bush, Executive Director

Call to Order: Meeting was called to order at 10:30am

Public Comments: Anne Kissack spoke about and distributed a copy of an agreement to donate \$5,000 to the Meals on Wheels program. Board and Charles read agreement, thanked Anne and signed agreement, which describes timeline of division of funds. Charles will provide Anne with statements re finances of program and statement of nonprofit status of Senior Center. Board thanked Anne again, not only for the funds but for her methodology and clarity.

Approval of November Agenda: Abell motion, Carroll 2nd. Also added under new business a motion to invite Paula McDonell to join Board. Banker motion, Boudreau 2nd. All approved. We also made a plan for an executive session today after meeting to discuss personnel.

Approval of October Minutes: Banker moved, Abell 2nd.

Financial Report and Discussion: Boudreau had checked in with Charles and explained small discrepancies. The Fund manager will come after the New Year. Carroll requests addition to Balance Sheet of a column that compares last year to this. Board reviewed Balance Sheet and approved it.

Operations Report: Daily life of Senior Center going well. Kitchen team getting more productive. New kitchen employee getting funded and training through Mendocino College.

Emergency Shelter happening with funding through County. Coordinator, Susan Kelly facilitating Hospitality Center involvement. Shelter is divided between 5 religious organizations. 4 churches in town and shul in Caspar. Senior Center is coordinating food. Transportation is still being worked out,

Senior Center does not have a driver who can do a late shift.

Update re MTA; all smoothed out for now. Finances and protocols will come up again when new contract comes up again, situation is same in terms of all Senior Centers and MTA. Things are headed in best possible direction for now.

Peer counseling and Friendly Visitors programs are being taken over by county Mental Health which contracts with private agency handling all other mental health services. Friendly Visitors will use existent forms used on south coast.

New Business

Banker gave report of his meeting with architect and contractor regarding the entry area. The entry room is the least used room in the building. He presented

the conclusions in order of projected expense (1) do nothing; (2) make the entry into greenhouse area; (3) provide interior sun blocking for existing roof; (4) tear off the entry, make new front door, ramp, etc; (5) reroof the area. We all became quite excited about leaving existing structure, fixing leaks, painting, etc. and using as greenhouse area, and adding ventilation system to transfer some heat into the building. Perhaps solar?

Meeting adjourned 1pm.

No December Meeting.

Next meeting Wednesday, January 31, 2018, 10:30 a.m.

Respectfully submitted, Zomala Abell, Secretary