

**Redwood Coast Senior Center  
May Board of Directors Meeting,  
Wednesday, May 31, 2017**

**Board Members Present:** Claudia Boudreau, Rick Banker, Zomala Abell, Michael Carroll

**Staff Present:** Charles Bush, Executive Director

**Call to Order:** Meeting was called to order at 9:30am

**Public Comments:** None

**Approval of May Agenda:** Abell Moved, Banker 2nd

**Approval of March Minutes:** Abell Moved, Banker 2nd

**Financial Report and Discussion**

We are coming up on the fiscal year. There will be a draft budget in a few weeks. The discrepancy of last month was explained. The three staff members who took all leave and vacation had not been rebudgeted for. The new bus driver increase in salary had not been budgeted. The dining room and Meals on Wheels are still in same financial pattern. The AAA still cannot be reflected correctly in budget for future. They have not been meeting, a new contract has not come through. The lunch ratio may have a financial impact in future if AAA does not have accurate data. Discussion re: budgeting process, Carroll would like to see more of the process. Boudreau would like more exact information before the time of needing to approve the budget. Discussion re: working with the budget with assumptions about what continues, i.e. the foundation of the budget and in fact the whole operation of Senior Center versus the concept of starting with a wish list and looking at what might be possible. Budget is basically fine at this time.

**Operations Report and Discussion**

Contracts and Grants on target. Garden on target. Bus grant on target. Bus rides way up, costs up also. There were about 25 people at the AT&T workshop. Forums going well.

Fund Raising Letter, results are good. Approximately 60 to 75 checks received. About 50 people donate quarterly. Total of about 300 who donate once a year. Board members still not receiving fund raising letter. Discussion re: thank you notes being handwritten and signed. Board members would be happy to participate. Discussion re: extending fund raising efforts to on-line venues. Discussion re: on line auctions as fund raising project.

**New Business**

Discussion re: the recent large donation, should it be put into general fund or specifically earmarked. Abell said put it in with all other monies. Banker shared some earmarking ideas; a grant writer for new grants for capital improvements, a separate foundation for raising more money, a marketing campaign, a specific investment fund.

Discussion re: adding a cafe to services and to raise money. Lots of ideas re: which rooms to use, where and why and how, lots of enthusiasm.

Discussion re: adding Friendly Visitor program to services. This would be a volunteer program through mental health department what involves one time a week visits to clients from volunteers for companionship. Lots of enthusiasm re: this plan also.

Discussion from a proposal by Carroll to have an all day or weekend, retreat, facilitated planning workshop with staff and board.

Meeting adjourned at 11:30 a.m.

Next meeting Wednesday, June 28, 10:30 a.m.

Respectfully submitted, Zomala Abell, Secretary