

Redwood Coast Senior Center
Board of Directors Meeting, Wednesday, September 28, 2016 10:30am

Board Members Present: Rick Banker, Zomala Abell, Michael Carroll

Staff Present: Charles Bush, Executive Director

Call to Order: Meeting was called to order at 10:45am

Approval of September Agenda: Banker moved, Carroll 2nd. Passed.

Approval of August Minutes: Banker moved, Abell 2nd. Passed.

Financial Report/Finance Committee: Received.

Bush – Introduced Report. P & L format change from “year to date per month,” “to previous year month and year to date comparison.” New format discussed, now “same month/previous year” column added. Food costs are down due to careful planning and conservation of resources. Garden is very productive this time of year.

Information/Discussion Items

We have a new nutritionist. She brings the perspective of what other organizations similar to ours is doing with their food programs. We may be able to take advantage of the Sonoma County Food Bank Distribution Center. Operations report discussed. Hierarchy changes in place and effective.

A federal IRS audit was held last week. We’re total conformance. Thank you Mark for an excellent job.

We will need a new floor in the kitchen by the end of the year. Carroll suggested a poured floor.

The meeting was adjourned at 12:30pm.

NEXT MEETING: Wednesday, November 2, 2016 @ 10:30am.

Respectfully submitted, Zomala Abell, Secretary