

Redwood Coast Senior Center
Board of Directors Meeting, Wednesday, June 29, 2016 10:30am

Board Members Present: Claudia Boudreau, Rick Banker, Zomala Abell, Michael Carroll

Staff Present: Charles Bush, Executive Director; Deborah Fulmor, Volunteer Coordinator

Call to Order: Meeting was called to order at 10:40am

Public Comments: None

Approval of June Agenda: Boudreau moved, Abell 2nd. Passed.

Approval of May Minutes: Boudreau moved, Banker 2nd. Passed.

Financial Report/Finance Committee:

Boudreau Reviewed 2016/17 Budget. Boudreau asked whether Board needs to approve today. A little loss on Mileage Reimbursement as we are paying mileage for MOW drivers.

Non-grant income down. Review of other items on the current P&L. Lunch donations continue to be down. Community meeting on July 11 at 1pm to discuss food. Discussion of where food may be available. RCS may make a joint run to Santa Rosa with the Food Bank. New manager at Safeway. Worth a fresh conversation along with Food Bank manager.

Executive Director Operating Plan

Bush Brief discussion as to administrative reorganization.

Information/Discussion Items

Update Fundraising Events: 5th Annual Wild Mendocino Dinner and Silent Auction. Saturday, July 16. Need help with Silent Auction items. Spring mailing (1200 approx. on our list) – Board may add names to the list at any time. Thinking of September renting additional names and doing a 15k mailing.

New Business

2016/17 Operating Plan – distributed May vs. June report. They differ in italicized comments. Further explanation to follow. Identified areas will be moved onto an Action Plan.

BUDGET 16/17 – Should Board approve today or wait a month until new Finance Manager is on board and Board has a chance to review. The board decided to postpone approval of the budget to the July meeting.

Banker noted items 5820, 6050, 6520, 6510 all have been zeros for many years. Bush went through each item for the 16/17 Budget line by line. State of California demands minimum wage increase of a dollar a year for the next five years. How do we cope? Most realistic would be to do better in all income categories by small amounts. Bush sees no opportunity to cut services any further. Will complete Marketing Plan. Abell noted the income wage issue cannot be solved but could any of the employees be contractors? Staffing seems to be one of the areas to examine. Budget includes a significant change in finance director staff salary.

Additional fundraising discussion. The Woods sale on July 9 will have left overs for the Attic. Bush points out that we have limited space and after we get large influx of items the whole Center ends up crowded with furniture. Advice from Board to cherry pick carefully what works for the Attic.

Carroll suggests staff (and Board) get together to brainstorm cost saving measures, job refinement, team building at some location away from the Center to break through and stimulate creativity. This may take place 2017 three months prior to fiscal year end.

Bush will come to the next meeting with ideas for more fundraising and cost reductions, or request from Board to help significantly with solutions that don't cut services.

Boudreau moved to adjourn. Carroll 2nd. Passed

The meeting was adjourned at 12:30pm.

Next Meeting: Wednesday, July 27, 2016, 10:30am.

Respectfully submitted, Zomala Abell, Secretary